

Adopted: _____

Revised: _____

761 FULDA PUBLIC SCHOOLS: MEAL CHARGE POLICY

I. PURPOSE

The purpose of this policy is to establish consistent meal account procedures at Fulda Public Schools.

II. GENERAL STATEMENT OF POLICY

- A. Fulda Public Schools recognizes the parent/guardian's responsibility to provide breakfast and lunch for their children. Proper nutritional intake is essential for learning to occur.
- B. It is the policy of the Fulda Public Schools to offer breakfast/lunch. The Food Service Department strives to produce quality meals at a reasonable cost.
- C. Students may purchase meals when funds have been deposited into their family/student account(s) or by cash payment.
- D. Households may apply for free/reduced meals anytime during the school year. Applications are available during "Open House" prior to the school year and are included in enrollment packets. In addition, applications are available at the principal's office in both schools.

III. PROCEDURES FOR NOTIFYING FAMILY OF ACCOUNT STATUS

- A. The parent/guardian will be notified when the household account is at \$5.00 or less.
- B. The method for notifying the parent/guardian of children in grades K-6 will be: The Principal's Secretary will provide statements to be sent home in the students' Friday folders.
- C. The Principal's Secretary will place statements in the lockers of 7-12 grade students.
- D. Students will be notified in line each day that their account is less than \$5.00.
- E. If the household account is negative <\$15.00> or more, the Principal's Secretary will send a statement to the parents on Thursdays, stating that payment will be considered past due on the following Tuesday.
- F. A sandwich and milk will be offered at lunch on the following Wednesday if payment has not been received.
- G. After the second consecutive day of offering the substitute lunch, the building principal or their designee will contact the household and review with them their responsibility to provide meals for their student.
- H. Assistance from county Social Services may be requested by the school social worker for possible neglect when above procedures is unsuccessful.